

CURRICULUM VITAE

WARREN BUNTINE B.Bus (Acc.) FCPA

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CAREER OBJECTIVE

To utilise my general management, financial, organisational, coordination management, team leadership, research, strategic planning, change management, communication skills and commercial experience at an executive level.

PRECIS OF MAJOR ATTRIBUTES

- Exceptional leadership and management skills
- Proven ability to establish, mentor and manage successful high performance teams
- Commercially focused and aware
- Proven ability to effectively and efficiently manage people, finances and resources in culturally sensitive and/ or resource constrained environments
- Able to operate autonomously, given broad direction and guidance. Strategic thinker
- Exceptional analytical, interpretive and reviewing skills. Well-honed skills in the analysis and synthesis of data. Lateral problem solver
- Building positive relationships intra-company and externally
- Excellent oral and written communication skills. Communicate effectively with a wide variety of people from the factory floor to the boardroom
- Flexible, reliable and energetic
- Advanced level of computer competency in MS Word, MS PowerPoint, Excel Spreadsheets, and various databases and financial management systems
- Excellent health

EDUCATIONAL QUALIFICATIONS

TERTIARY EDUCATION and PROFESSIONAL QUALIFICATIONS

- **Bachelor of Business (Accounting)**
Edith Cowan University, Western Australia
- **CPA - Certified Practising Accountant Certificate (1991)**
- **The (Western Australian) Public Sector Management Course (1993)**
- **CPA Australia - Public Practice Certificate Residential course**
- **FCPA - Fellow CPA Certificate (2004)**

APPROVED / PENDING REGISTRATIONS

- **Registered ASIC Agent - Number 21195 (active with 5 companies)**
- **Registered Queensland Government Registrar of Nominees**

WORK EXPERIENCE

2009 RSM Bird Cameron Partners

Acted as comptroller of Bindoowa Cattle Coy Pty Ltd (in Liquidation)

- Control on the ground activities during the Liquidation process
- Seek and identify opportunities to assist the client resolve financial difficulties.
- Seek and Identify assets to be made available to the Liquidator.
- Source and identify external contractors to perform mustering services in a timely and efficient manner.
- Discuss and liaise with the local Aboriginal Corporation and neighbouring graziers, the current activities and prospects of continuing operations at the cattle station.
- The project was extended to achieve the objectives of the Liquidator with all aspects of the engagement satisfactorily completed in a timely manner

2007 – 2009 Semi Retired – Casual Work Active

- '08 - '09 Myoora Pty Ltd - Management mentor
 - Private investment company Northern Territory.
 - Preparation of all Australian taxation compliance and reporting matters.
 - Annual returns - Fringe Benefit Tax and Business Activity Statements
- '08 - '09 Lambellion Holdings Pty Ltd - Management mentor
 - Research and Development - water purification plants Northern Territory.
 - Preparation of all Australian taxation compliance and reporting matters.
 - Annual returns - Fringe Benefit Tax and Business Activity Statements
- '08 JFTA Pty Ltd delivers total Facility and Asset Maintenance programs, specializing in Hazardous Locations, throughout Australasia
 - Achieved objective:
 - Mobilisation into the Northern Territory.
 - Successfully acquired staff accommodation and factory space.

- '07 Corporate restructuring of small to medium cap companies.
 - Base Group Pty Ltd
 - Multifunctional and industry diverse group of companies associated with the import of building supplies
 - Core Element Intelligence Pty Ltd
 - Start-up IT company.

2006 - continuing Tweed Shire Council Audit Committee

This appointment is now on a continuing basis with the consent of the newly elected Tweed Shire Council as at October 1, 2008.

My first 3 year appointment was ratified by the NSW government with the appointment of Administrators in 2006. The successful transition by the Tweed Shire out of administration could be seen as a very complex and politically charged engagement. The Tweed Shire was released from Administration October 1 2008.

- One of two independent members of the Tweed Shire Audit Committee providing specialist advice and direction to staff.
- Establishing policies, protocols and procedures for use by audit personnel in the engagement of their duties and the performance of the function of Internal Audit.
- Oversee the integrated financial support services and implement appropriate rules of governance to the Tweed Shire Council.
- Providing complex MIS solutions about, the collation of and integration of data from diverse contract services provided to the Council across geographically dispersed multiple sites

2001 - 2007 Not for Profit Executive Volunteer and Trustee Old Southportians Association

Volunteer holding positions of Chief Financial Officer for three private companies, two Not for Profit associations and Trustee of 17 related Trusts.

The daily tasks demanded substantial knowledge of accounting principles and practices at the organisational and operational level. The Collective employed accrual accounting and consolidate reporting of activities.

All financial reports were delivered to the board on time and were performance based.

Reports were designed to highlight Actual vs. Budgeted outcomes emphasising activity demand and output-based budgeting constraints only when necessary.

Other management responsibilities included the direct liaison and lodgement of all Australian Taxation Office requirements including PAYG and FBT's.

Corporate governance reporting to the Australian Securities and Investment Commission was also a function of the position.

This ultra volunteer position respectfully required tactful and effective communication techniques to be engaged. My manner in this regard always provided for a pleasant and harmonious working environment. These techniques promoted goodwill between staff, other executives and volunteers and ensured confidentiality and discretion.

Under my stewardship the Collective increased its net asset base by 246% to \$3.2m and carried no debt. Retired in early 2007.

2006 Eagles Rugby Union Football Club Inc. (Gold Coast)

Three month volunteer appointment to establish government links and research applications for Queensland and Federal government grant funding.

Appointed as the club's Grant Controller 2007 - Retired June 2007

2005 Gold Coast City Council - Special Audit - Independent Review June 2005

Upon invitation, I emerged from semi retirement to successfully undertake this five week appointment, because of the complicated and confidential nature of the independent review.

- Human Resource Management
- Assets Management

1999 - 2003 Strategic Adviser - Financial Controller and Agri-Business Adviser

As consulting Agri-Business Adviser for Mt Pierre Station (Aboriginal), I was responsible for the restructure and development and implementation of new accounting systems and procedures and business activities. This task was particularly difficult as it required me to deal with a myriad of issues in a remote environment that necessitated extensive travel and micro management of all situations involving both native and indigenous Australians.

- Strategic Adviser with an internal facing consultancy role
- Conducted strategic business risk and financial modelling of the company's core operations and relationships with the region. The cattle company became the only profitable indigenous business operations in the region employing local peoples and without having access to any government grants.
- Identified savings and efficiencies in excess of \$2 million over three years.
- Provided advice on best value contract management and administration. (*The processes and techniques introduced are now used as a template for services contracts*)
- Facilitated and mentored management activities designed to implement cultural change initiatives

1998 Strategic Consultant - Corporate Restructuring & Administration

A West Australian Kimberley based company focused on the Tourism, Travel and F&B markets was facing foreclosure by banks and an oil company. Steps toward formal liquidation had begun. A successful reorganisation/ reconstruction of the associated corporate entities resulted in the corporation continuing to operate with a leaner and more profitable organisation saving 10 jobs in a remote corner of Australia's north-west and more.

- Engaged to review, analyse and propose recommendations for improvements MIS and general management protocols
- Implement program management protocols with particular focus on project management
- Negotiated and restructured all debt with creditors across 3 states
- Established formal project management systems, procedures and processes designed to proactively manage the annual multi-million budget and program delivery

1997 - 2001 Initiator - Dragon Boats NT, Strategic Consultant and Association Auditor

In 1997 and by invitation, I travelled to Penang as a guest of the Hon Lim Chien Aun then a Member of the Malaysian Legislative Council and Chairman - International Dragon Boat Committee. As a direct result of this encounter, I proffered an invitation to Mr Lim to visit Australia for a small delegation of 3 to visit the regions of Broome Western Australia and Darwin Northern Territory with the view of business and closer international ties.

Although very little continuing business evolved due to circumstances of changing governments, a major positive did result in the establishment of Dragon Boats Northern Territory (DBNT).

DBNT now compete internationally and have representation on the Australian Dragon Boat Federation Board with Mr Austin Chin who was the founding Chairman of DBNT. Austin is a personal friend of mine and is available as a referee all be it a bias point of contact. You may contact Austin on 0413 99 8082 for further information about my skills and contacts.

1994 - 2003 Business Consultant

Consulting with individuals and performing company restructuring in northern Australia.

For example:

- Partnership dissolution - Broome based financial and accounting firm
- Spearheading new small business projects Kimberley - WA government initiative
- Experimenting with new business / financial models without being discouraged
- Correcting management problems - Big picture understanding and communication

1988 - 1994 Auditor (Supervisor)

Team Leader/ Project Manager within the Office of the Auditor General, Western Australia in charge of several financial audits focusing upon the Agricultural and Transport Divisions. The state departments in the Agricultural and Transport divisions each had budgets exceeding \$100m.

Staff numbers varied depending on the size and complexity of the Audit task. All tasks performed were extremely intricate requiring extensive knowledge of Government legislation and statute law in order to fulfil the Audit Program or Performance Assessment. Financial risk management strategies were developed for each undertaking.

MISCELLANEOUS

EXECUTIVE MANAGEMENT EXPERIENCE

- **Councillor - CPA Australia NT Branch (2002 - 2005)**
 - Review and recommend alterations of the NT Associations and Regulations Act
 - Review and negotiate accommodation and leasing contracts taking into account AS2124 guidelines and principles
- **Treasurer - Old Southportonians Association Qld and NT (2002 - 2006)**
 - Chairman - Bursary & Finance Committee
 - Secretariat / NT Branch Office
 - Chairman - OSA Sporting Club Committee
- **Corporate Consultant - Private Companies**
 - Company restructure originator - Negotiation and Policy development originator
 - Business Plan originator - Corporate Accountant
 - Risk Management originator
- **Board Member International Business Council NT (1998 - 1999)**
- **Member - Not for Profit association Rotary - Broome, Western Australia (1994 - 2001)**
 - Executive Member - Activities and Fund Raising
 - International Representative - Dragon Boat Festival
- **Ministerial Appointment - Western Australia - Broome Port Board Member (1995 - 1996)**
- 1995 Member - Sea Rescue - Dragon Boat Coordinator - Broome Shinju Festival
- 1995 Member - Broome Shire Council Small Craft Facilities - Steering Committee.
- 1993/4 Member - Joint Consultative Committee - Auditor General WA
- 1993/4 Member - Work Place Agreement - Staff Representative - Auditor General WA
- 1991/3 Member - EDP Auditors Association - Hon Treasurer

Referees available on request